Notice
of
Faculty Ballot and Election
for the
Provost's Advisory Committee on Promotion and Tenure

To: **Tenured and Tenure-Track Faculty**
From: **Can Isik, Senate Agenda Committee Chairperson**
Date: **October 5, 2016**

On behalf of the Senate Agenda Committee, I would like to let you know that a faculty ballot will be sent to you in mid- to late-October for the purpose of electing representatives to the Provost's Advisory Committee on Promotion and Tenure.

Please take this opportunity to review the below details about the faculty ballot and review the attached listing of eligible tenured faculty representatives.

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1. **What is the purpose of the Provost's Advisory Committee on Promotion and Tenure?**

   In May 2014, the Board of Trustees, against the recommendation of the Senate, changed the faculty promotion policies and set an expectation of new directions in our approach to making tenure decisions. The most important element of the new policy was to make the promotion process consistent with the tenure process, with equivalent paths from the schools and colleges through the Provost and to the Chancellor and the Board of Trustees. To assist in implementing this new direction, the Provost's Advisory Committee on Promotion and Tenure ("Committee"), a University-level review and advisory committee, was established. See below, the Task Force's Work Summarizing the Provost's Advisory Committee on Promotion and Tenure.

   The Committee is comprised of seven senior faculty who assist the Provost in promoting the highest academic standards across the University. The Committee's advice is intended to balance comparable excellence across the schools and colleges with the need to support the specific excellence of each. The Committee is chaired by the Provost and include**s** the Vice President for Research (or another full Professor designee of the Provost) and the Associate Provost for Faculty Affairs, the latter of whom serve**s** as convener of the Committee.

   The seven faculty members of the Committee will read all candidate files designated by Academic Affairs to contain substantive disagreements between any layers of recommendation and those files that have the strong possibility of a negative determination. The Committee members will engage in timely consultation with the Provost, offer an advisory vote, but will not issue a formal report or consider appeals.

   Four of the inaugural committee were designated to serve a full two-year term and three were designated to serve an initial term of one year with the option to serve an additional two-year term.

With the exception of the inaugural members selected to serve a one-year term, Committee members will not be eligible to serve two consecutive terms.

2. Who was selected to serve in the February 2016 election?

Electorate One: Robert Van Gulick—one-year term
Electorate Two: Carol Faulkner—two-year term
Electorate Three: Shoba Bhatia—two-year term
Electorate Three: Sandra Hewitt—one-year term
Electorate Four: Ralph Zito—one-year term
Electorate Five: Kelly Chandler-Olcott—two-year term
Electorate Five: Rochelle Ford—two-year term

3. Why am I voting again?

There is a vacancy in Electorate One and a vacancy in Electorate Three. The rules of the committee state that "four committee members will be designated to serve a full two-year term, and three will be designated to serve an initial term of one year with the option to serve an additional two-year term." Professors Sandra Hewett and Robert Van Gulick, each having served a one-year term, will step off of the committee. Two new persons will be elected to two-year terms to replace them. Professors Bhatia, Chandler-Olcott, Faulkner, and Ford will complete their two-year terms of committee service at the end of the 2016-2017 academic year. Professor Zito, having served an initial one-year term and agreeing to serve an additional two-year term, will complete his service at the end of the 2017-2018 academic year. Interim Vice President for Research Peter Vanable and Associate Provost for Faculty Affairs LaVonda Reed also will continue to serve in the current academic year. Only tenured and tenure-track faculty in Electorate One and Electorate Three will vote in the current election.

4. Who is eligible to vote in the election for representatives to the Provost's Advisory Committee on Promotion and Tenure?

All tenured and tenure-track Syracuse University faculty members are eligible to vote for Committee representatives within their Electorate.

5. Who is eligible to serve on the Provost's Advisory Committee on Promotion and Tenure?

Tenured full Professors are eligible to serve on the Committee, as members of the **C**ommittee must be eligible within their respective School **or** College to vote on all promotion and tenure cases, including those cases for promotion to full Professor. While all members of the Committee must be full Professors, there is no requirement of prior or current service on a School or College promotion and tenure committee.

6. What is the process for voting?

The Appointments and Promotion Committee and the Agenda Committee of the Syracuse University Senate will administer the election for the Committee. All eligible faculty members will receive a ballot via email containing a link to an electronic ballot. All tenured and tenure-

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track faculty have been assigned to an electorate and will only vote for representatives from their respective electorates. The electorates are as follows:

Humanities

- College of Arts & Sciences-Humanities disciplines
- Visual and Performing Arts-Communications and Rhetorical Studies only
- School of Education-Cultural Foundations of Education only

Social Sciences

- Maxwell (all)

STEM

- Arts & Sciences-STEM disciplines
- Engineering and Computer Science (all)
- iSchool (all)
- School of Education-Exercise Science only

Arts & Design

- Visual and Performing Arts (all except Communications and Rhetorical Studies)
- School of Architecture (all)

Professional/Applied

- Falk College of Sport and Human Dynamics (all)
- College of Law (all)
- Newhouse School of Public Communications (all)
- Whitman School of Management (all)
- School of Education-(all except Exercise Science and Cultural Foundations of Education)

7. What is the timeline for the election process?

The ballot survey link will open and an email will be sent to faculty on _____. The voting will remain open for one week—closing on _____.

8. What is the process for selecting the representatives?

In February 2016, the Senate Agenda Committee conducted elections to select seven members for the Advisory Committee. Tenure-eligible faculty were divided into five Electorates intended to reflect academic and disciplinary clusters. Three of the Electorates – Humanities, Social Sciences, and Arts & Design–each elected three senior faculty members from which the Provost selected one person to represent that Electorate. Because of the larger number of faculty in the STEM and Professional & Applied Electorates, faculty in those two Electorates each elected six senior faculty members from which the Provost selected two each.

Electorate One: Humanities 1 Representative

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Electorate Two: Social Sciences	1 Representative
Electorate Three: STEM	2 Representatives
Electorate Four: Arts and Design	1 Representative
Electorate Five: Professional and Applied	2 Representatives

This fall, the Provost will select one representative from Electorate One and one representative from Electorate Three to fill the current vacancies in those two electorates.

9. If I have a joint or courtesy appointment, in which electorate will I vote?

Any tenured or tenure-track faculty with either a joint or courtesy appointment, will vote in the electorate of his or her primary faculty appointment. *Any faculty member with such an appointment who would prefer assignment to the electorate of his or her secondary faculty appointment, please contact us at SUSenate@syr.edu*. No faculty member is eligible to vote more than once.

10. Whom should I contact with questions?

If you have any questions, please contact *SUSenate@syr.edu*.

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Task Force's Work Summarizing the Provost's Advisory Committee on Promotion and Tenure

11/19/2015
Updated 1/12/2016

The Provost's Advisory Committee on Promotion and Tenure

The Provost's Advisory Committee on Promotion and Tenure ("Committee") is comprised of seven senior faculty who assist the Provost in promoting the highest academic standards across the University. The Committee advises in light of the need to balance comparable excellence across the schools and colleges while supporting the specific excellences of each. The Committee is chaired by the Provost and includes the Vice President for Research (or another full professor designee of the Provost) and the Associate Provost for Faculty Affairs, the latter of whom serves as convener of the Committee.

The seven (7) faculty members of the Committee will read all candidate files designated by Academic Affairs to contain substantive disagreements between any layers of recommendation and those files that have the strong possibility of a negative determination. The Committee will engage in consultative discussion, offer an advisory vote, but will not issue a formal report or consider appeals.

The faculty members of the Committee will serve staggered two-year terms and (with the exception of the first group selected to serve a one year term) will not be eligible to serve two terms consecutively.

Faculty members of the Committee are responsible for ensuring that the Provost hears at first hand a broad range of scholarly and creative perspectives. However, they are not serving as representatives of their disciplines, departments or schools/colleges, but as faculty of Syracuse University. Faculty serving on the committee will be tenured and at the rank of full professor.

Seven faculty will be selected by the following process:

In the initial year (during the month of September) the Senate Agenda Committee will run elections for all eligible tenure line faculty voters in each of five electorates (see below) with the purpose of five faculty-elected three-candidate slates from which the Provost will constitute the final Committee, in order to have a Committee that is distinguished and diverse across multiple dimensions. The Provost will select one member from each faculty-elected slate of three (two each from STEM and Professional/Applied).

Electorate One: Humanities--1 Representative
Electorate Two: Social Sciences – 1 Representative
Electorate Three: STEM – 2 Representatives
Electorate Four: Arts and Design – 1 Representative
Electorate Five: Professional and Applied – 2 Representatives

Four of the committee will be designated to serve a full two-year term and three will be designated to serve an initial term of one year with the option to serve an additional two-year term.

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Approximation (from the Fall 2014 census) of proportionate distribution of tenured/tenure track faculty (voters) and full professors (potential candidates for election)

Electorates	Total Faculty Count T/TT	Total Professors
Humanities (A&S, CRS, CFE) • College of Arts & Sciences-Humanities disciplines • Visual and Performing Arts-Communications and Rhetorical Studies only • School of Education-Cultural Foundations of Education only	140	52
Social Sciences (MAX) • Maxwell (all)	146	62
STEM (A&S, E&CS, iSchool, ExSci) • Arts & Sciences-STEM only • Engineering and Computer Science (all) • iSchool (all) • School of Education-Exercise Science only	272	146
Arts & Design (VPA, Arch) • Visual and Performing Arts (all except Communications and Rhetorical Studies) • School of Architecture (all)	156	31
Professional/Applied FALK, LAW, NEW, WSOM, EDU (all except ExSci and CFE) • Falk College of Sport and Human Dynamics (all) • College of Law (all) • Newhouse School of Public Communications (all) • School of Education-(all except Exercise Science and Cultural Foundations of Education) • Whitman School of Management	232	97

The Task Force met four times to structure a University-level committee to have a role in promotion and tenure across the schools and colleges. The Task Force members included: Liz Liddy, Kal Alston, Fiona Chew, Jeff Mangram, LaVonda Reed, Robert Rubinstein, Merril Silverstein, Harvey Teres, and Ping Zhang.

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